

MSIS Data Quality-End of Year (EOY) Requirements

mdek12.org

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Homeless Education Coordinator & EL/Immigrant Coordinator



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VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens



MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community



1

ALL Students Proficient and Showing Growth in All Assessed Areas



2

EVERY Student Graduates from High School and is Ready for College and Career



3

EVERY Child Has Access to a High-Quality Early Childhood Program

EVERY School Has Effective Teachers and Leaders

4



EVERY Community Effectively Uses a World-Class Data System to Improve Student Outcomes

5



EVERY School and District is Rated “C” or Higher

6



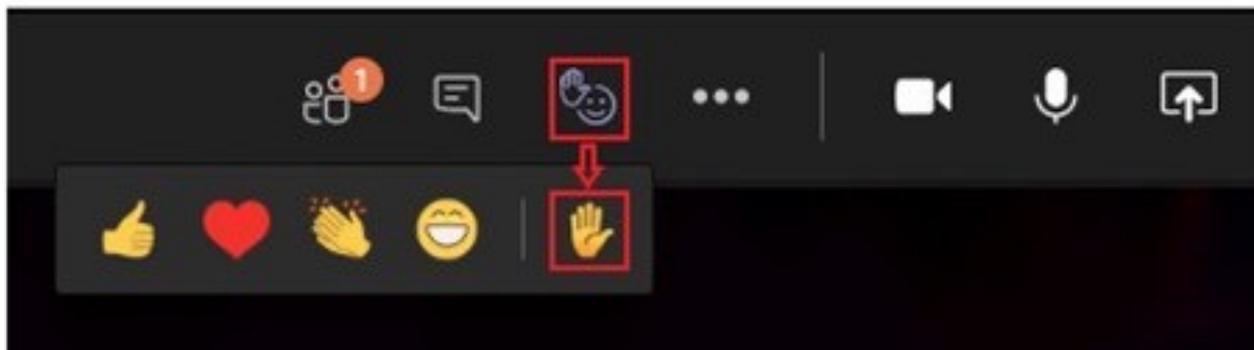
Session Overview



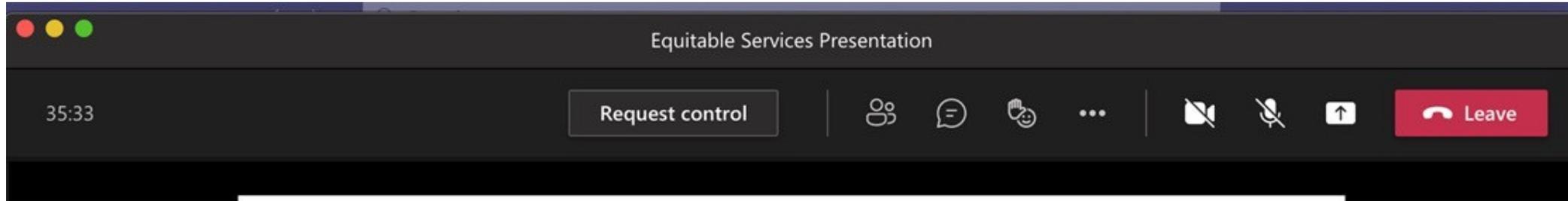
- Please mute yourself unless you have a question to reduce background noise
- Please cut the camera off to save bandwidth to reduce technical glitches
- Please ask questions throughout the presentation via chat or “raise hand” feature

“Raise Hand” Feature

Just select **Show reactions** 🙌 in the meeting controls, and then choose **Raise your hand** 🙋. Everyone in the meeting will see that you've got your hand up.



"Chat" Feature



- To use the **chat** feature in Teams, simply click the “Chat” icon. The **chat box** will appear on the right. Type your message in the chat box and click the “Send” icon to send your question.

- The goal of this session is to provide LEAs specific information to ensure data quality is accurate and timely.
- Our objective is to help improve data quality within the Mississippi Student Information System (MSIS) that is reported and uploaded by 100%.

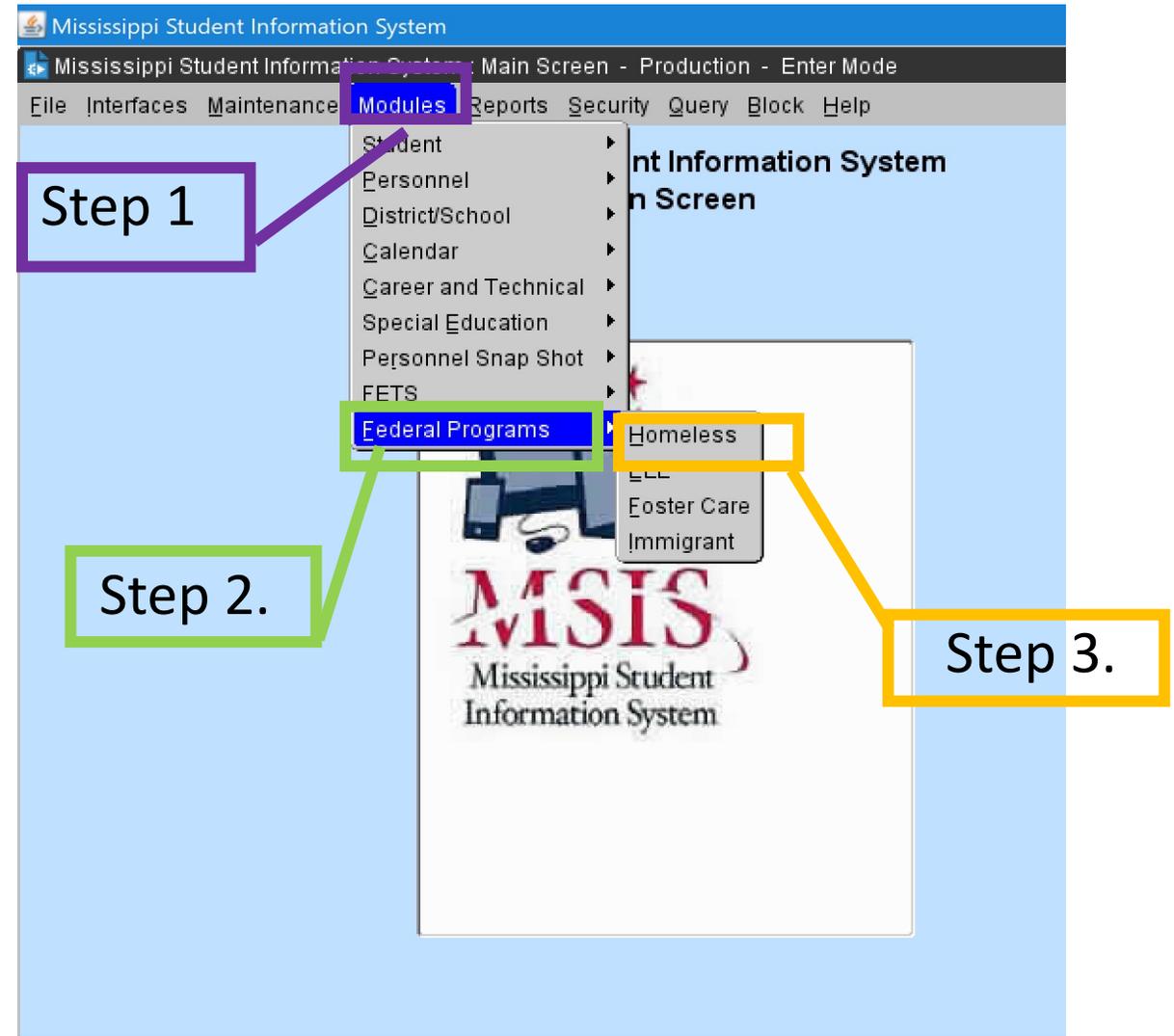
- Homeless Module – LaDewayne Harris
- English Learners Module – Dr. Melissa Levy-Jackson
- Immigrants Module – Dr. Melissa Levy-Jackson
- Questions

Homeless Module



Accessing the Homeless Module in MSIS

1. Select **Modules** from the MSIS Main Screen
2. Next select **Federal Programs** from the drop box.
3. Finally select **Homeless** from the Federal Programs drop box.

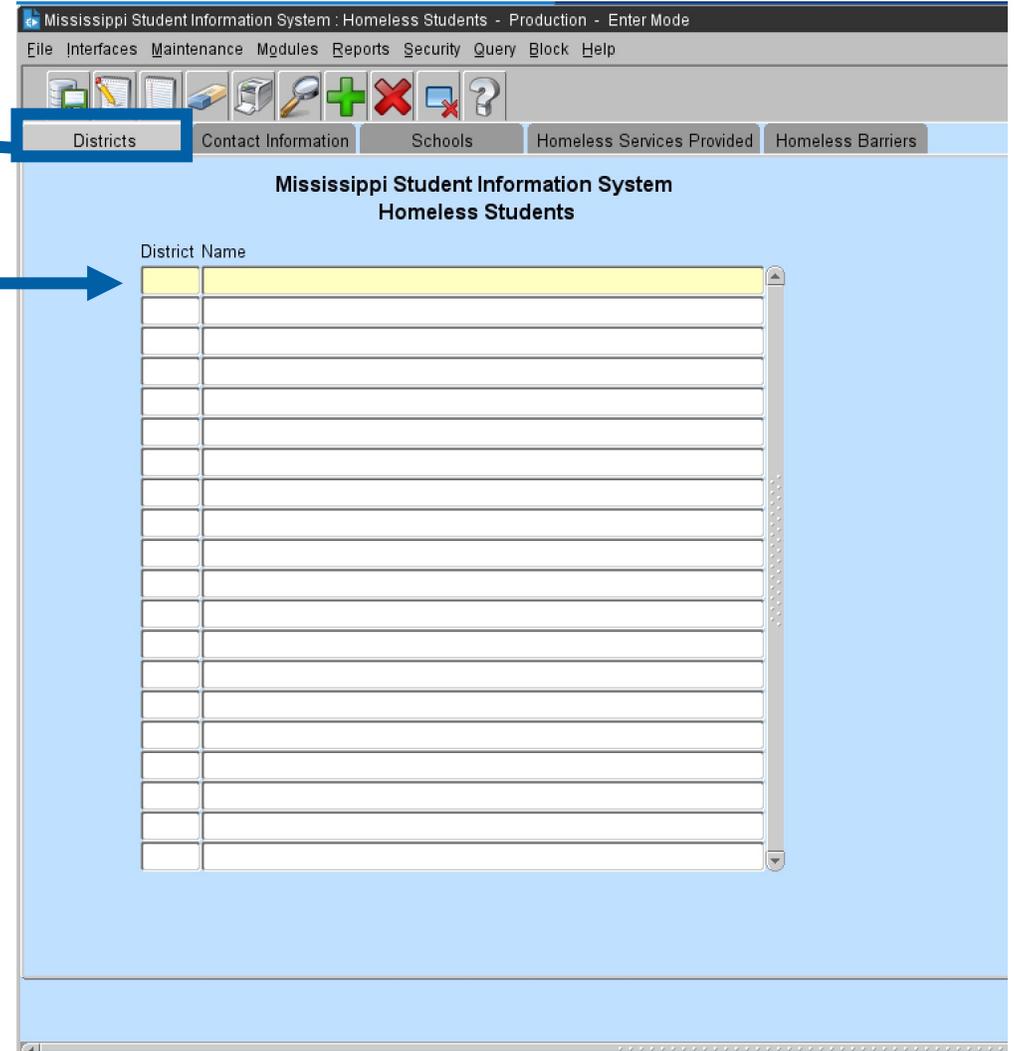


- The indicator in SAP is selected as “Y” and the student’s information populates on the homeless screens after the district has approved the MSD file sent to MDE.

- Each Homeless student must be marked "Title I Homeless" in your SAP for each month they are considered Homeless.
- All students identified as "Homeless" retain the identification for the entire school year.
- This ensures the students being labeled Homeless in MSIS for those months.

Districts Tab

The school district in which you are currently employed will appear in a box in the District tab.



Mississippi Student Information System : Homeless Students - Production - Enter Mode

File Interfaces Maintenance Modules Reports Security Query Block Help

Districts **Contact Information** Schools Homeless Services Provided Homeless Barriers

Mississippi Student Information System
Homeless Students

District Name

[Select School Year]

School Year

[Enter Contact Information]

Federal Programs
Director Information

First Name	Last Name
<input type="text"/>	<input type="text"/>

Position / Title

Telephone Number

E-Mail Address

Homeless Liaison
Information

First Name	Last Name
<input type="text"/>	<input type="text"/>

Telephone Number

E-Mail Address

Contact Information Tab

Please complete all sections of this screen.

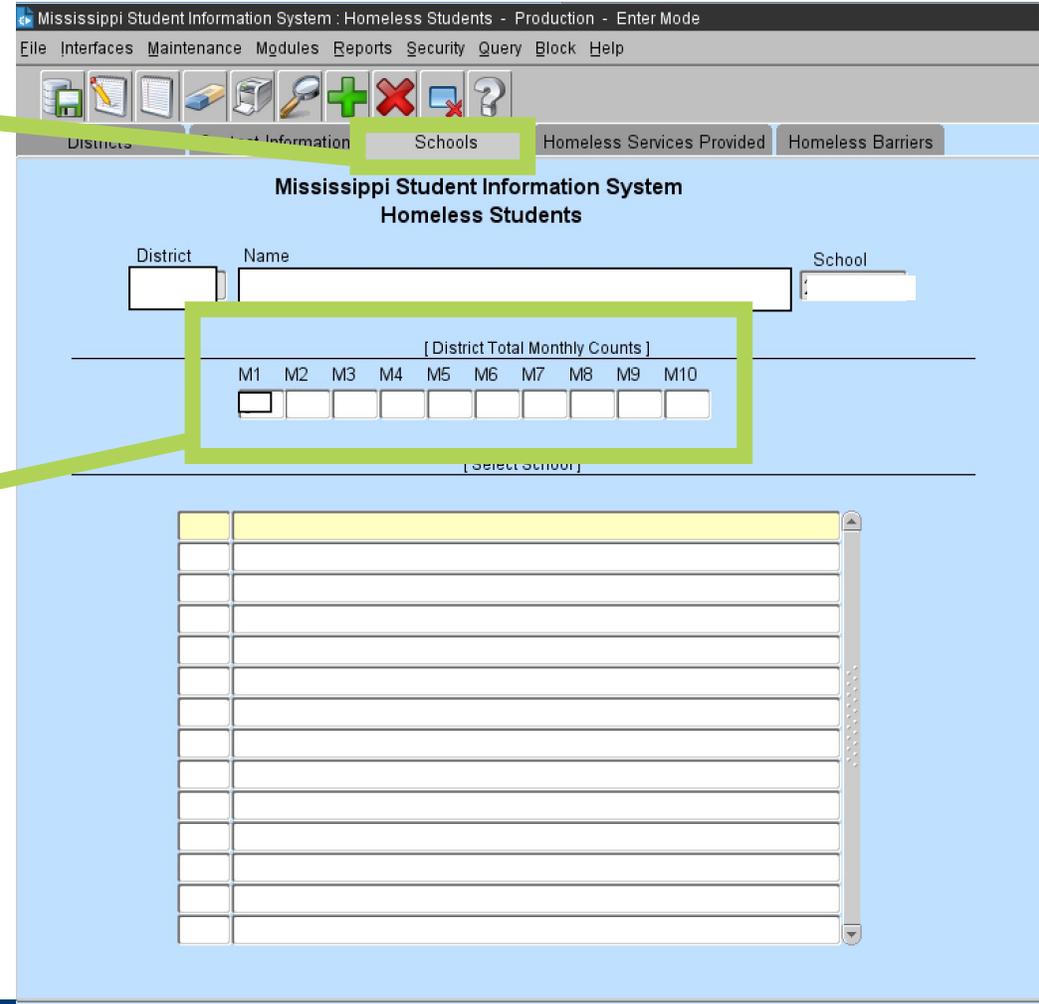
The Federal Programs Director and Homeless Liaison information is required.

Schools Tab

This tab displays all schools in the district.

District Total Monthly Counts

are the number of students identified monthly in the SAP in the entire district as Homeless.



First Month of Service

REQUIRED

Enter a number 1-9 for each student (first month of service is the month the student was identified as homeless)

**Mississippi Student Information System
Homeless Students**

District: 4820 ABERDEEN SCHOOL DIST | School: | School Year: |

Check the appropriate services provided:

MSIS ID	First Name	MI	Last Name	Grade	Service	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
						<input type="checkbox"/>																	
						<input type="checkbox"/>																	
						<input type="checkbox"/>																	
						<input type="checkbox"/>																	
						<input type="checkbox"/>																	
						<input type="checkbox"/>																	
						<input type="checkbox"/>																	
						<input type="checkbox"/>																	
						<input type="checkbox"/>																	
						<input type="checkbox"/>																	

Services Provided

- 1 - Addressing needs related to domestic violence
- 2 - Assistance with participation in school programs
- 3 - Before-, after-school, mentoring, summer programs
- 4 - Clothing to meet a school requirement
- 5 - Coordination between schools and agencies
- 6 - Counseling
- 7 - Early childhood programs
- 8 - Emergency assistance related to school attendance
- 9 - Expedited evaluations
- 10 - Obtaining or transferring records necessary for enrollment
- 11 - Parent education related to rights and resources for children
- 12 - Referrals for medical, dental, and other health services
- 13 - Referral to other programs and services
- 14 - School supplies
- 15 - Staff professional development and awareness
- 16 - Transportation
- 17 - Tutoring or other instructional support
- 18 - No services provided

First Month of Service is the reporting month which the data were submitted to MSIS. This is mandatory.

Homeless Barriers Tab

REQUIRED

- *First Month of Service*
- *Barriers to Success*
- *Living Condition*
- *Unaccompanied Homeless Youth*

Mississippi Student Information System : Homeless Students - Production - Enter Mode

File Interfaces Maintenance Modules Reports Security Settings Help

Districts Contact Information Schools Homeless Services Provided **Homeless Barriers**

**Mississippi Student Information System
Homeless Students**

District: 4820 ABERDEEN SCHOOL DIST School: School Year:

Check the appropriate Barriers to Success/Living Condition and Unaccompanied Homeless Youth

MSIS ID	First Name	MI Last Name	Grade	First Month of Service	Barriers to Success							Living Condition	Unaccompanied Homeless Youth
					1	2	3	4	5	6	7		
					<input type="checkbox"/>		No						
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								

Barriers to Success
 1 - Eligibility for homeless service
 2 - Immunizations
 3 - Other barriers
 4 - Other medical records
 5 - School records
 6 - School selection
 7 - Transportation

First Month of Service

REQUIRED

Enter a number 1-9 for each student (first month of service is the month the student was identified as homeless)

The screenshot shows the 'Mississippi Student Information System Homeless Students' interface. At the top, there are tabs for 'Districts', 'Contact Information', 'Schools', 'Homeless Services Provided', and 'Homeless Barriers'. The 'Homeless Barriers' tab is active. Below the tabs, there are input fields for 'District' (4820 ABERDEEN SCHOOL DIST), 'School', and 'School Year'. A red box labeled 'Mandatory' is placed over the 'Homeless Barriers' tab. Below these fields, there is a table with columns for 'MSIS ID', 'First Name', 'MI Last Name', 'First Month of Service', and seven numbered columns (1-7) for 'Barriers to Success'. A pink arrow points from the text 'First Month of Service' to the 'First Month of Service' column in the table. Below the table, there is a legend for 'Barriers to Success' with items 1 through 7. To the right of the table, there are dropdown menus for 'Living Condition' and 'Unaccompanied Homeless Youth'.

MSIS ID	First Name	MI Last Name	First Month of Service	1	2	3	4	5	6	7	Living Condition	Unaccompanied Homeless Youth
				<input type="checkbox"/>		No						
				<input type="checkbox"/>								
				<input type="checkbox"/>								
				<input type="checkbox"/>								
				<input type="checkbox"/>								
				<input type="checkbox"/>								
				<input type="checkbox"/>								
				<input type="checkbox"/>								
				<input type="checkbox"/>								
				<input type="checkbox"/>								

Barriers to Success
1 - Eligibility for homeless service
2 - Immunizations
3 - Other barriers
4 - Other medical records
5 - School records
6 - School selection
7 - Transportation

Barriers to Success REQUIRED

- Check all that are applicable
- Use chart below to correlate barriers to appropriate box checked

Barriers to Success

- 1 - Eligibility for homeless service
- 2 - Immunizations
- 3 - Other barriers
- 4 - Other medical records
- 5 - School records
- 6 - School selection
- 7 - Transportation

MSIS ID	First Name	MI Last Name	Grade	First Month of Service	1	2	3	4	5	6	7	Living Condition	Unaccompanied Homeless Youth
					<input type="checkbox"/>		No						
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								

Living Conditions

REQUIRED

Select appropriate living condition from the dropdown box

The screenshot shows the 'Mississippi Student Information System - Homeless Students - Production - Enter Mode' interface. The 'Homeless Barriers' tab is selected. The 'Mandatory' label is highlighted in a red box. The 'Living Conditions' dropdown menu is highlighted in a pink box, showing options: DOUBLED-UP, HOTELS-MOTELS, SHELTERS, and UNSHELTERED. The 'Unaccompanied Homeless Youth' dropdown is set to 'No'. The table below has columns for MSIS ID, First Name, MI Last Name, Grade, and Service (1-6). A legend for 'Barriers to Success' is provided at the bottom left.

Barriers to Success

- 1 - Eligibility for homeless service
- 2 - Immunizations
- 3 - Other barriers
- 4 - Other medical records
- 5 - School records
- 6 - School selection
- 7 - Transportation

Unaccompanied Homeless Youth

- Select **"Yes"** if the student is an unaccompanied homeless youth
- Select **"No"** if the student is NOT an unaccompanied homeless youth

Mississippi Student Information System : Homeless Students - Production - Enter Mode

File Interfaces Maintenance Modules Reports Security Query Block Help

Districts Contact Information Schools Homeless Services Provided **Homeless Barriers**

**Mississippi Student Information System
Homeless Students**

District: 4820 ABERDEEN SCHOOL DIST School: School Year:

Check the appropriate Barriers to Success/Living Condition and Unaccompanied Homeless Youth

MSIS ID	First Name	MI Last Name	Grade	First Month of Service	1	2	3	4	5	6	7	Living Condition	Unaccompanied Homeless Youth
					<input checked="" type="checkbox"/>		No						
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								
					<input type="checkbox"/>								

Barriers to Success
 1 - Eligibility for homeless service
 2 - Immunizations
 3 - Other barriers
 4 - Other medical records
 5 - School records
 6 - School selection
 7 - Transportation

Mandatory

Unaccompanied Homeless Youth

Special Notes:

- A student can deny services but qualify as Homeless due to living conditions.
- If a student has been **misidentified** – make no selections next to their name.
- Unaccompanied homeless youth only refers to homeless students who are not in the physical custody of a parent or guardian.

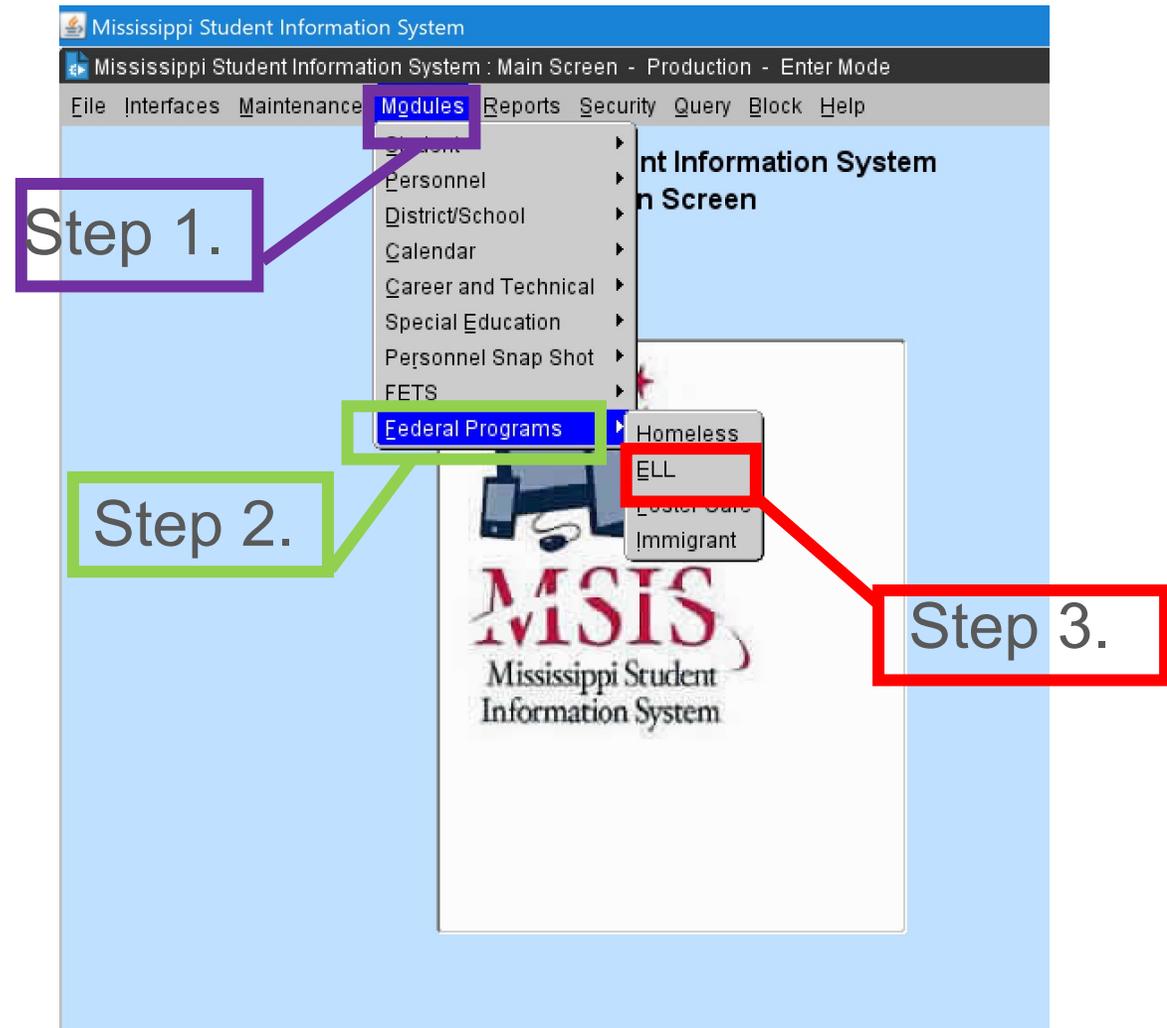
ELL Module



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Accessing the ELL Module in MSIS

1. Select **Modules** from the MSIS Main Screen
2. Next select **Federal Programs** from the drop box.
3. Finally select **ELL** from the Federal Programs drop box.



Contact Information Tab

Please complete all information on this screen.

Mississippi Student Information System : ELL Students - Production - Enter Mode

File Interfaces Maintenance Modules Reports Security Query Block Help

Districts **Contact Information** Survey Information Schools ELL Students

**Mississippi Student Information System
ELL Students**

Select School Year: 2020-2021 District: Name:

[Enter Coordinator Information]

Federal Coordinator: First Name: Last Name: Telephone Number: E-Mail Address:

ELL Coordinator: First Name: Last Name: Telephone Number: E-Mail Address:

[Enter Consortium Information]

Consortium: N Fiscal Agent: N Participant: N

There are no consortiums operating with the state. Everyone should have "N" in this section.

LEA are required to provide this information.

Survey Information Tab

Please complete all sections of this screen as it applies to the district.

[Enter Professional Development Information]

Administrators (no Principals)	Community-based Organization Personnel	Content Classroom Teachers	Other Non-Administrative Personnel	Principals	Teachers and Assistant Teachers
<input type="checkbox"/>					
How Many? <input type="text" value="0"/>					

List other training:

Strategies for LEP Students? Subject Matter Knowledge? ELP Training? LEP Training? Number of additional teachers needed for next 5 years:

[Enter Instructional Program Information]

Dual Language	Two-way Immersion	Transitional Bilingual	Developmental Bilingual	Heritage Language
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Language Provided? <input type="text"/>	Other Language Provided? <input type="text"/>	Other Language Provided? <input type="text"/>	Other Language Provided? <input type="text"/>	Other Language Provided? <input type="text"/>
Sheltered English Instruction	Structured English Immersion	Specially designed Academic instruction delivered in English (SDAIE)	Content-based ESL	Pull-out ESL
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				Does Curriculum include ELP standards? <input type="checkbox"/>

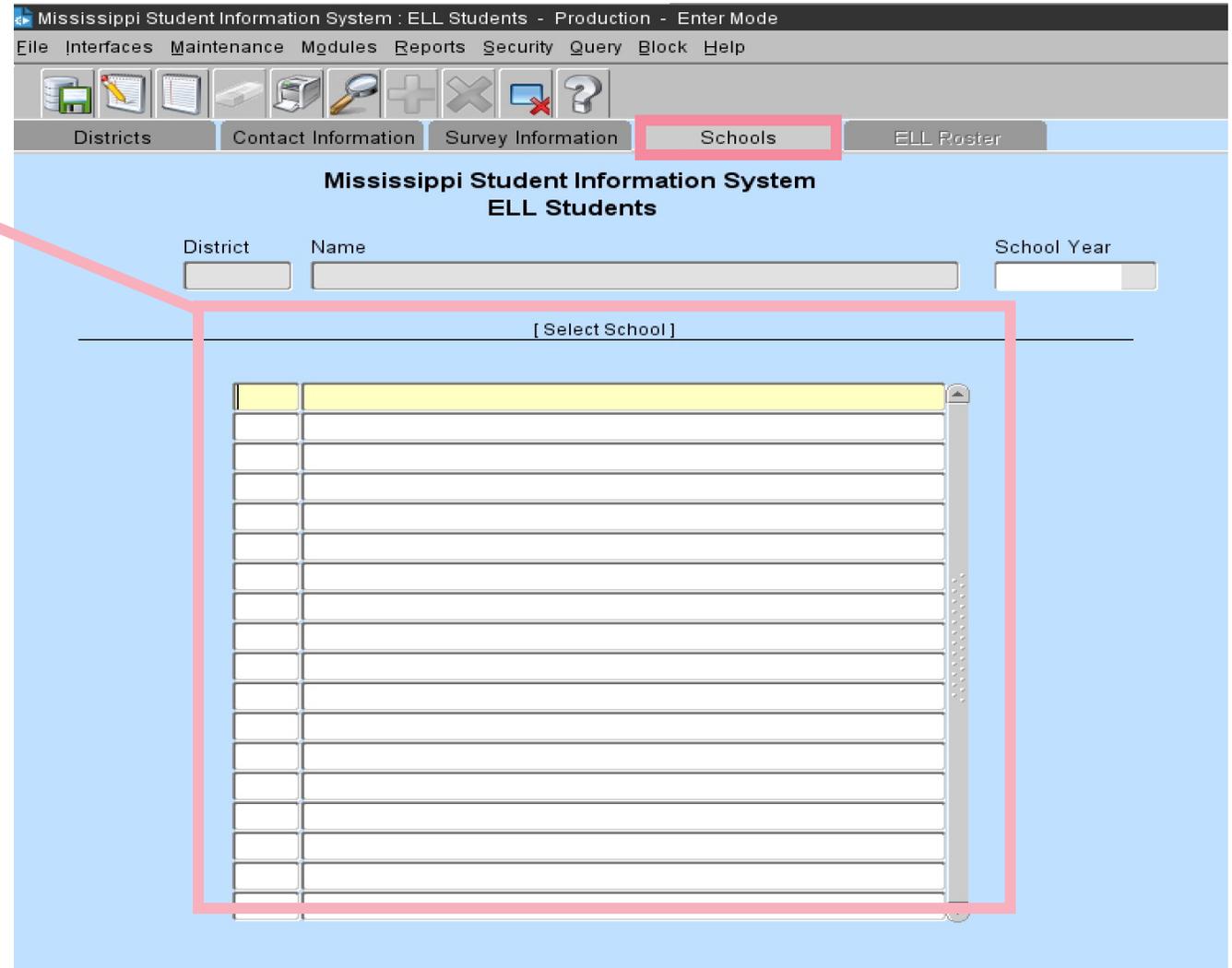
List Other Programs:

The information provided in this section refers to the persons receiving EL professional development

The information provided in this section refers to the EL program(s) provided to students.

Schools Tab

Please select a school within the district.



- **LE Indicator-** Districts that are **SAMS users**, you must **mark the LE** (Limited English) indicator and the Title I indicator for those students in your package. (If the district is **not**, please contact your Vendor.)
- **Year-** Number of year(s) of service for the student.
- **Served-** The actual number of years the student receives services.
- **Monitored-** The actual number of years the student has exited the program, however, the maximum number of years is four. When the student has **reached year 5, remove the “LE” label.**

- You **cannot remove** a student from the roster screen.
- If student has been misidentified:
 1. Immediately contact the school in which the student is enrolled and change the LE indicator to “N”.
 2. Leave all areas next to the student’s name blank on the roster screen. This will indicate a misidentification and the student will not be reported as LEP/ELL.

- First Month of Service
- Language
- Type of Instruction
- Service Status
- Year
- **Note: Reset** the ELL/LEP/EL/LE student indicator to **“N”** in the SAP **after Month 9** data district submission is complete.

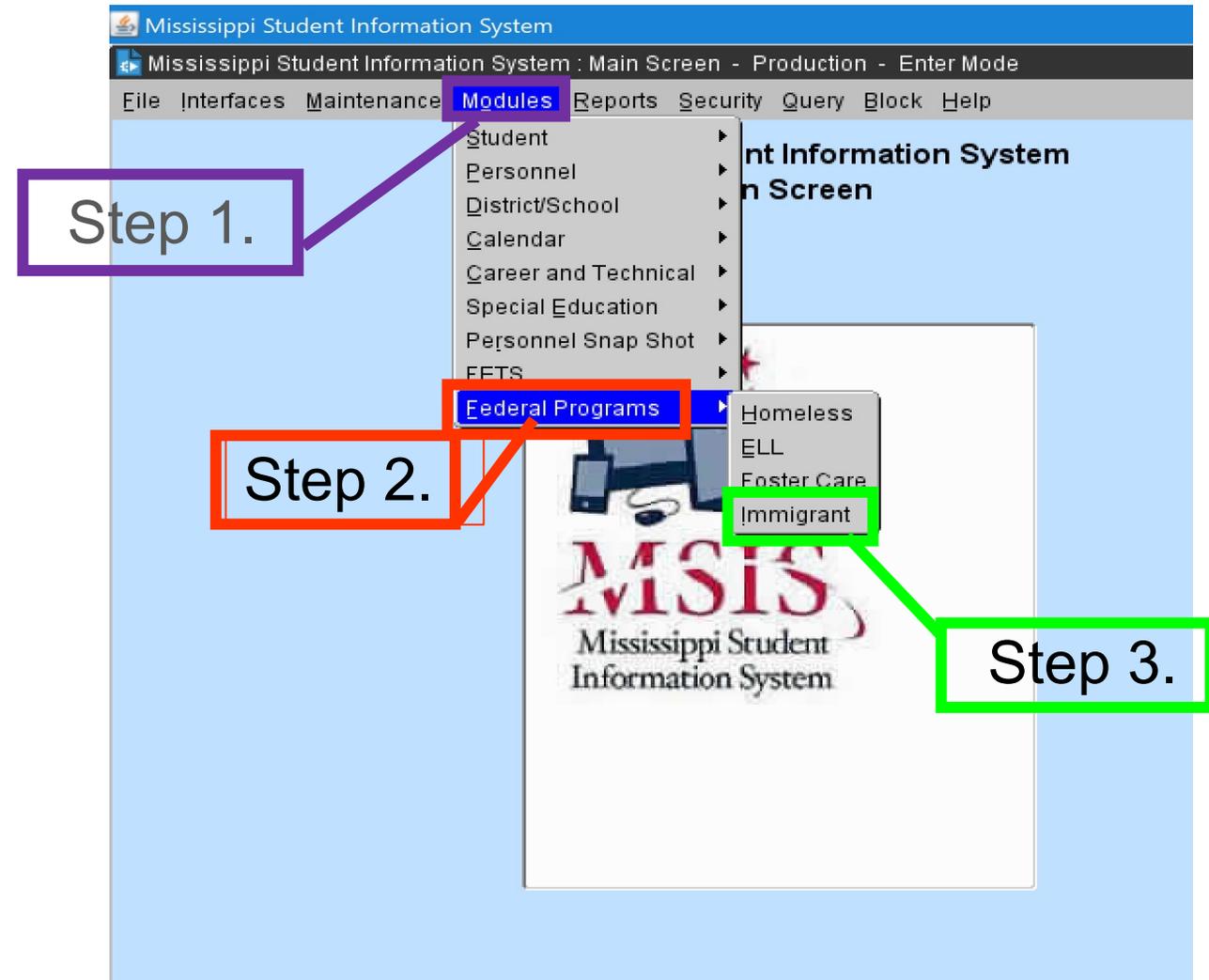
Immigrant Module

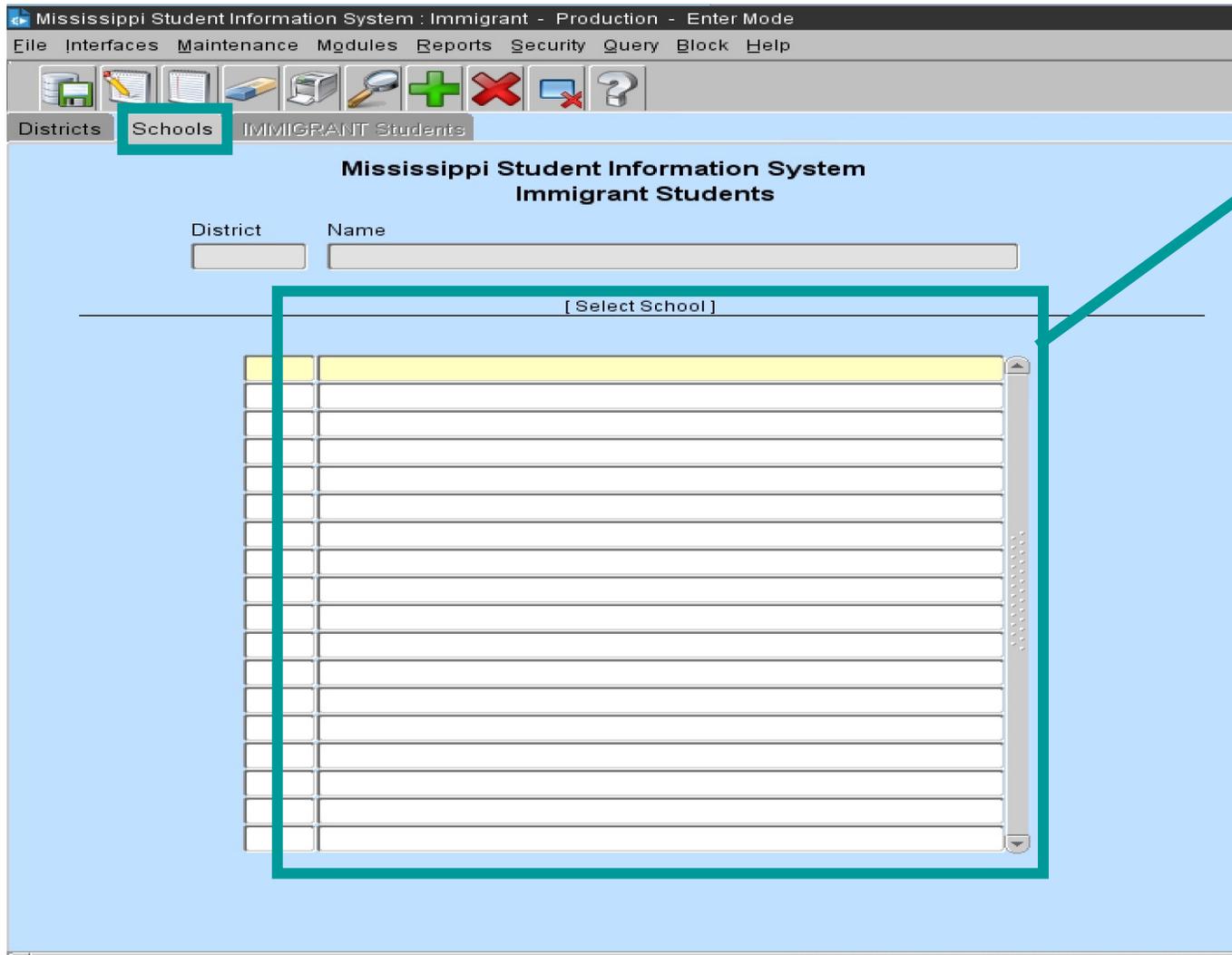


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Accessing the Immigrant Module in MSIS

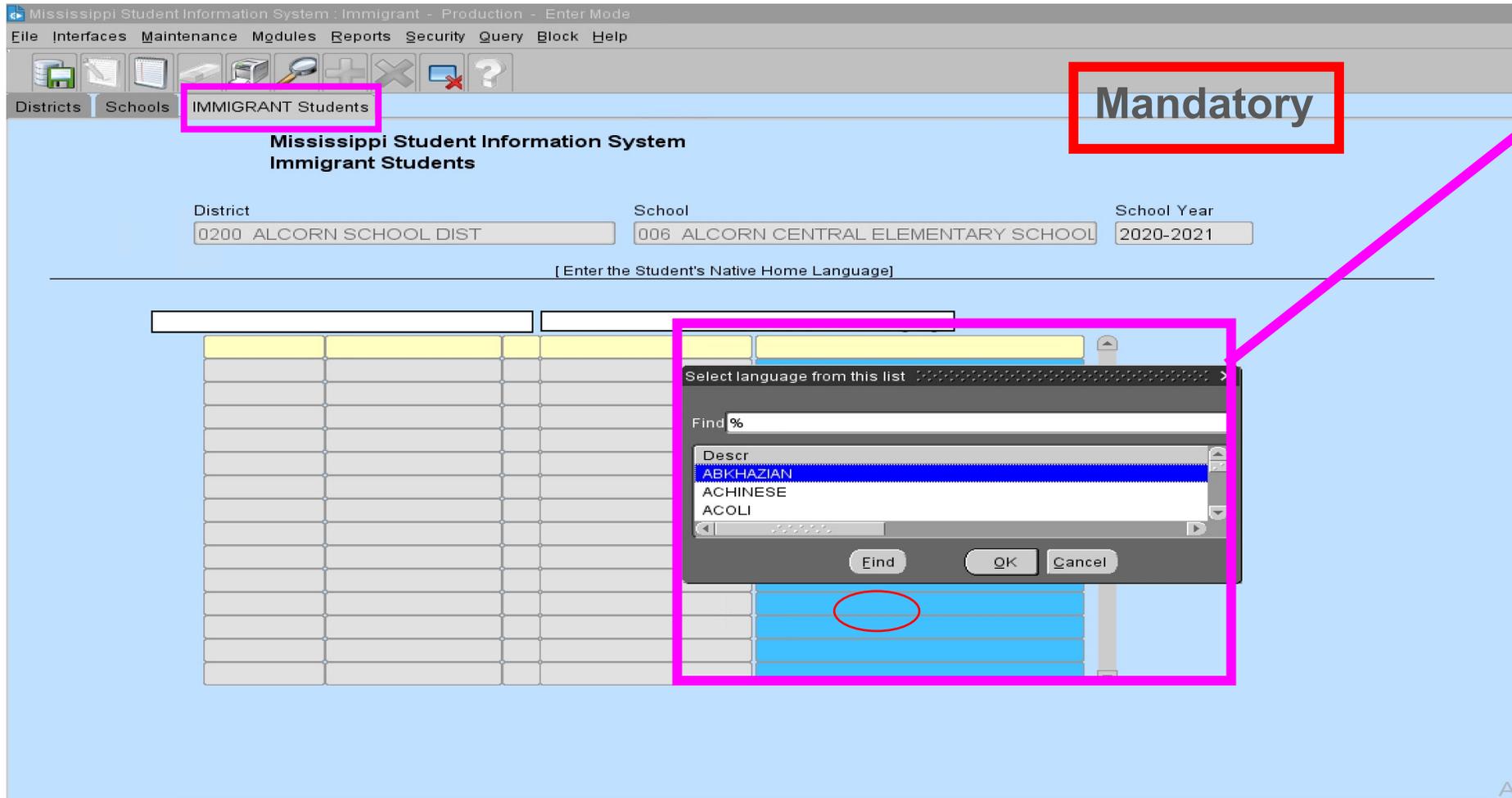
1. Select **Modules** from the MSIS Main Screen
2. Next select **Federal Programs** from the drop box.
3. Finally select **Immigrant** from the Federal Programs drop box.





Schools Tab

Please select a school within the district.



Immigrant Student Tab

Immigrant student's **Native Home Language** must be entered in this section.

Codes for the Representation of Name of Languages

Native Home Language

- The native language at birth or most commonly spoken in the home.
- **If a language spoken is not in the drop-down list, please select the standard language of the home country.**
- Additional information on the language families is contained on the [Ethnologue website](#).

- Native Home Language
- **Note:** Reset the Immigrant student indicator to “N” in the SAP after Month 9 data district submission is complete.



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