Technical Assistance Session - ESSER Application Personnel

mdek12.org

Judy Nelson
Executive Director

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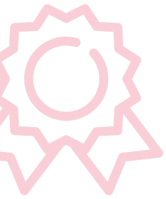ESSER Coordinator

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May 18, 2021

1 **ALL** Students Proficient and Showing Growth in All Assessed Areas

2 **EVERY** Student Graduates from High School and is Ready for College and Career

3 **EVERY** Child Has Access to a High-Quality Early Childhood Program

4 **EVERY** School Has Effective Teachers and Leaders

5 **EVERY** Community Effectively Uses a World-Class Data System to Improve Student Outcomes

6 **EVERY** School and District is Rated "C" or Higher

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VISION

MISSION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community

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Session Overview

- Please mute yourself unless you have a question to reduce background noise

- Please cut the camera off to save bandwidth to reduce technical glitches

- Please ask questions throughout the presentation via chat or "raise hand" feature

- "Raise Hand" Feature

Just select **Show reactions** 🖐 in the meeting controls, and then choose **Raise your hand** ✋ . Everyone in the meeting will see that you've got your hand up.

Housekeeping
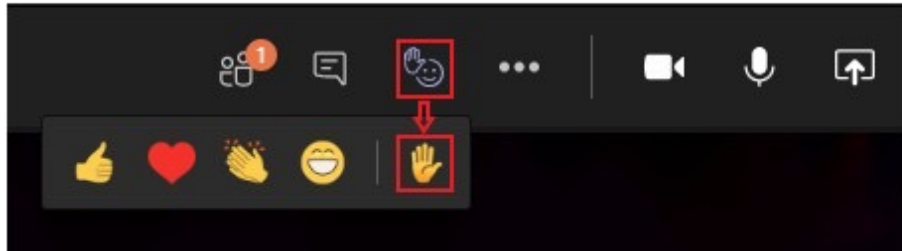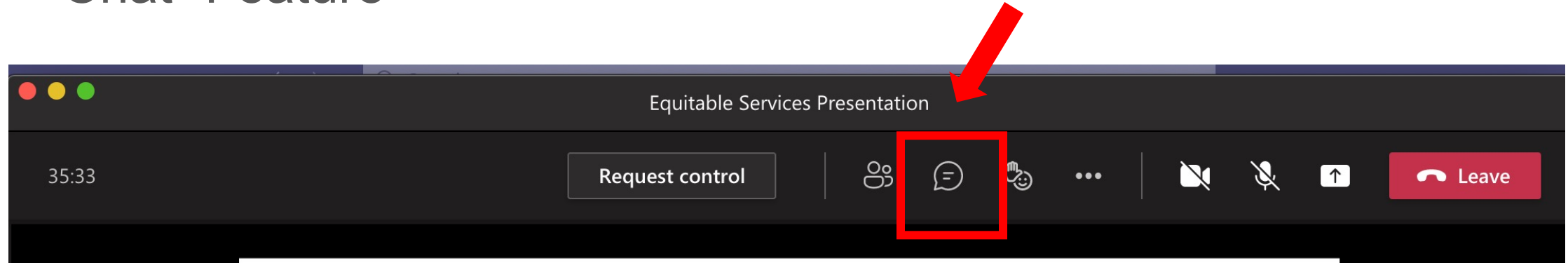
- "Chat" Feature

- To use the **chat** feature in Teams, simply click the "Chat" icon. The **chat box** will appear on the right. Type your message in the chat box and click the "Send" icon to send your question.

- ESSER Application
  - Budget Narrative
    - Function Codes
    - Salaries vs. Stipends/Supplements
    - Narrative Description
  - Personnel Details Page

ESSER Application -Budget

- Salary vs. Stipends/Supplements
  - Salary
    - Salaried Personnel - regular school day during the regular school year
    - Must be accounted for in the Personnel Details Page
  - Stipends/Supplements
    - Outside of normal workday; outside of normal work responsibilities/duties
    - Do not include in the Personnel Details Page

- COVID Leave & Substitute Pay

  - Headcounts & FTEs are not required

  - Narrative should state "COVID Leave" "Substitute Pay"

  - Substitute Pay should include rate of pay (e.g. $96/day/substitute)

- After School/Summer School

  - Headcounts & FTEs are not required

  - Narrative should include time frame and rate of pay

    - Summer 2021: Teachers - $50/hour @ 4 hours/day @ 4 days/week @ 8 weeks; Asst Teachers - $30/hour @ 4 hours/day @ 4 days/week @ 8 weeks

- Salary Personnel

  - Headcounts & FTEs REQUIRED

  - Narrative must also include time frame for salary

    - Interventionist – Headcount (5) FTE (5); July 1, 2020 – September 30, 2022

  - Salary personnel must match Personnel Details page by location and column headers

ESSER Application-Personnel Details

- Personnel Details School-Based Staff Instruction & Support
  - Personnel budgeted at **School Location**
    - Headcount & FTE must match budget
    - If you use the "Other" Column to count personnel, notate in the budget narrative to ensure accuracy of count

Personnel Details School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

School Name	Teachers		Instructional Paraprofessionals		Instructional Facilitators		Resource Specialists		Guidance Counselors		Parent Involvement		Other - Specify	
	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
⬍														
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Select School Location

- Districtwide Instruction & Support
  - Personnel budgeted at **District Location**
    - Headcount & FTE must match budget
    - If you use the "Other" Column to count personnel, notate in the budget narrative to ensure accuracy of count
    - Do not select a school name, leave it blank

Districtwide Instruction & Support (Assigned or scheduled at multiple school sites)

School Name	Coaches / Consulting Teachers		Instructional Paraprofessionals		Non-Instructional Paraprofessionals		Instructional Facilitators		Parent Involvement		Other - Specify	
	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
⬍												
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Do Not Select a School Location

- Districtwide Administration
  - Personnel budgeted to **administer the ESSER program**
    - Headcount & FTE must match budget

Districtwide Administration - (Usually personnel working in the central office)

	Headcount	FTE
Administration		
Program / Project Director		
Other (specify)		
Total	0.00	0.00

Questions

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