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|  |  **Mississippi Department of Education** Office of Federal Programs P.O. Box 771 **|** Jackson, MS 39205-0771 Tel (601) 359-3499 **|** Fax (601) 359-2587  |

INSTRUCTIONS for MODEL FORM:

**School Year 2020-21 Title I-A equitable services: “District of Residence / Fiscal Agent District” Relationship**

**Memorandum of Understanding (MOU)**

Complete this Memorandum of Understanding (MOU) to commemorate agreement between the District of Residence and the Fiscal Agent District involving Title I-A equitable services and funds-generating students attending a private school located in the Fiscal Agent District but residing in an outside district (the District of Residence).

**Questions?**

Contact: Bryan Lieb, Esq., State Ombudsman

or your District Representative

**School Year 2020-21 Title I-A equitable services: ‘District of Residence / Fiscal Agent District’ Relationship**

**Memorandum of Understanding (MOU)**

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| **Parties to the MOU** |
| **District of Residence** | **Fiscal Agent District** |
| [Name of District] | [Name of District] |
| **Federal Programs Director** | **Federal Programs Director** |
| [Name] | [Name] |
| **phone/e-mail** | **phone/e-mail** |
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 **Summary of Understanding**

The District of Residence will provide a per-pupil share of its Title I-A allocation for each of its qualifying resident students attending a private school in **March 2020** in the Fiscal Agent District. The Fiscal Agent District will use these funds in the I-A private school program in **School Year 2020-21** and provide evaluations of the program to the District of Residence.

**Understanding and Agreement**

During the Fiscal Agent District’s Title I-A equitable services **spring 2020** consultation with **[Name of Private School]**, a private school located at **[address]** in the attendance area of the Fiscal Agent District, it was determined that **[number]** low-income qualifying student(s) attending **[Name of Private School]** in **March 2020** reside(s) at an address or addresses located in the District of Residence’sattendance area.

Per statewide guidance provided by MDE’s Office of Federal Programs, the Fiscal Agent District will provide a list of the address(es) and grade level(s) (but not student names) to the District of Residence, which will verify that these student(s) residing in its attendance area would have attended a Title I-A served school and grade level had the student(s) attended public school in the District of Residence.

Per ESEA § 1117 [20 U.S.C. 6320] (a)(1)(A) and (a)(5), the District of Residence agrees to convey a per-pupil share from its Title I-A allocation to the Fiscal Agent District for each identified student, as invoiced by the Fiscal Agent District.\*

The Fiscal Agent District agrees to receive the invoiced funds and expend them in the Title I-A equitable services program administered to **[Name of Private School]** in School Year 2020-21. The parties understand that the students receiving Title I-A equitable services are not necessarily the low-income qualifying students who generated the funding.

The Fiscal Agent District further agrees to advise the District of Residence of the progress of the Title I-A equitable services program by providing any quarterly evaluations and the end-of-school-year evaluation of the program.

\**In MCAPS,* t*he District of Residence indicates the number of students for which it is sending a per-pupil share on its funding application on the Title I-A Non-Public Equitable Services page. The line-item is next to last at the bottom; the amount will be auto-generated. The Fiscal Agent District indicates the inflow of funds by notation in its accounting software.*

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| **Signatures of the Parties Acknowledging this MOU** |
| District of Residence Representative: Signature / Printed Name / Title / Date |
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| Fiscal Agent District Representative: Signature / Printed Name / Title / Date |
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