

Federal Grant Awards

MASBO School Business Officer Academy

February 21-22, 2019



MISSISSIPPI
DEPARTMENT OF
EDUCATION

Ensuring a bright future for every child

**Offices of Federal Programs, Grants Management
& Special Education**

VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community

MISSISSIPPI STATE BOARD OF EDUCATION

STRATEGIC PLAN GOALS

1

**All
Students
Proficient
and Showing
Growth in All
Assessed
Areas**



2

**Every
Student
Graduates
from High
School and
is Ready for
College and
Career**



3

**Every
Child Has
Access
to a High-
Quality Early
Childhood
Program**



4

**Every
School Has
Effective
Teachers and
Leaders**



5

**Every
Community
Effectively
Uses a
World-Class
Data System
to Improve
Student
Outcomes**



6

**Every
School and
District is
Rated “C” or
Higher**



SPECIAL EDUCATION

Federal Allocations & Eligibility

- **Authority:** PL 108-446 Part - B Individual With Disabilities Education Act
- **Program Title:** Special Education – Grants to States
- **CFDA No:** 84.027A

Federal Allocations & Eligibility

- **Authority:** PL 108-446 Part - B Individual With Disabilities Education Act
- **Program Title:** Special Education – Preschool Grants
- **CFDA No:** 84.173A

Federal Allocations & Eligibility

- 2018-2019 amount awarded to the MDE Office of Special Education – Grants to States: **\$125,613,268**
- 2018-2019 Part B amount awarded to LEAs: **\$111,521,815**

Federal Allocations & Eligibility

- 2018-2019 amount awarded to the MDE Office of Special Education – Preschool Grants: **\$4,247,816**

Programmatic Requirements

The purpose of the Individuals with Disabilities Education Act (IDEA) is to assist States and local educational agencies in providing a free, appropriate public education for all children with disabilities, which emphasizes special education and related services designed to meet their unique needs.

Reserves/Required Set Asides

- Coordinated Early Intervening Services (CEIS)
- 15% of IDEA Part B and Preschool allocation must be reserved and expended for **LEAs that are identified as disproportionate** (mandatory)
- CEIS may be reserved by an LEA that is not identified as disproportionate to ensure it will meet the SPP/APR indicator (voluntary)

Private School Participation

- Child Find
- Consultation Process
- Provision of special education and related services
- Equitable services
- Funds

Allowable Costs

- Excess cost of providing special education and related services are the only allowed costs that may be charged to the flow-through or preschool entitlement grants
- Any cost must also meet the necessary and reasonable test for proper and efficient performance and administration of the grant

Allowable Costs

- When determining whether a cost is an excess cost, ask the following guiding questions:
- *In the absence of special education needs, would this cost exist?*
- *Is this cost also generated by students without disabilities?*
- *If it is a child specific service, is the service documented in the student's IEP?*

Allowable Costs

Specific items of cost:

- Advertisement
- Bus Driver
- Clerical Staff
- Due process hearing
- Extended School Year

Allowable Costs

Specific items of cost continued:

- School Nurse
- Professional Development
- Translation Services

Period of Availability/Carryover

IDEA Part B and Preschool:

- Award Period: 07/01/2018 - 09/30/2019
- Carryover Period: 10/01/2019 - 09/30/2020

Indirect Cost

- LEAs may charge indirect costs to the IDEA Part B and Preschool grants at the restricted indirect cost rate in effect when direct costs were realized
- Funds for indirect costs must be budgeted in an LEA's project application before the costs can be charged to IDEA Part B and Preschool grants

Maintenance of Effort

34 CFR §§300.203-300.204. (a) Eligibility Standard: For the purposes of establishing the Local Educational Agency's (LEA) eligibility for an award for a fiscal year, the State Educational Agency (SEA) must determine that the LEA budgets, for the education of children with disabilities, at least the same amount, as the LEA spent from the same amount, as the LEA spent from the same source for the most recent fiscal year. **The eligibility component is a comparison of the LEA's budget for the upcoming fiscal year to the last year the LEA met compliance.** Funds provided to an LEA under Part B of the Act must not be used to reduce the budget for the education of children with disabilities made by the LEA from local funds below the budget from the preceding fiscal year compliance was met.

Maintenance of Effort

- Example: FY19 budget is compared to FY17 which is a review of SY2013-2014 to SY2014-2015
- (b) Compliance Standard: Funds provided to an LEA under Part B of the Act must not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding fiscal year
- Example: FY17 expenditures are compared to FY16

Maintenance of Effort

- MOE FY20 components for Eligibility and Compliance
- For FY20 budget will be compared to FY18 which is SY2014-2015 to SY2015-2016, the budget must be more than your expenditures for SY2015-2016
- MOE FY20 will compare expenditures from SY2016-2017 to SY2017-2018

Maintenance of Effort

- Grants Management and School Financial Services are working together to ensure the school districts are submitting the correct budget information. The school district will submit their combining budget for fund 1130, signed board approval page, and expenditure report for fund 1120 function 1220 into MCAPS
- Maintenance of Effort for Compliance and Eligibility must be met before IDEA Part B and Preschool funds can be requested

Federal Programs

Title I, Part A – Purpose Sec. 1001

The purpose of Title I, Part A is to provide all children significant opportunities to receive a fair, equitable, and high-quality education, and to close the educational achievement gaps.

Factors That Determine LEA Allocations

- Formula children (poverty estimates by Census Bureau & Free and Reduced Lunch Counts)
- LEA hold-harmless
- SEA adjustments

Title I Allocations

Basic Formula Grant



Concentration Formula Grant



Targeted Formula Grant



Education Formula Incentive Grant (EFIG)



Amounts reserved by SEA (1% Admin) &
School Improvement (7%)



LEA Allocations

A School District – Title I, Part A

Basic Formula Grant		\$435,704	
+	Concentration Formula Grant	+	\$104,081
+	Targeted Formula Grant	+	\$159,152
+	Education Formula Incentive Grant	+	\$144,085
-	Amounts reserved by SEA (1% Admin) & School Improvement (7%)	-	\$ 66,460
=	LEA Allocation	=	\$776,562

Equitable Service

Step 2

Private School-Equitable Service Requirement

An off the top reservation that is taken prior to the LEA identifying funds for any activities in a private school.

- Consultation Requirement
- Equitable Service Plan
- Delivery of services

LEA Required Reservation

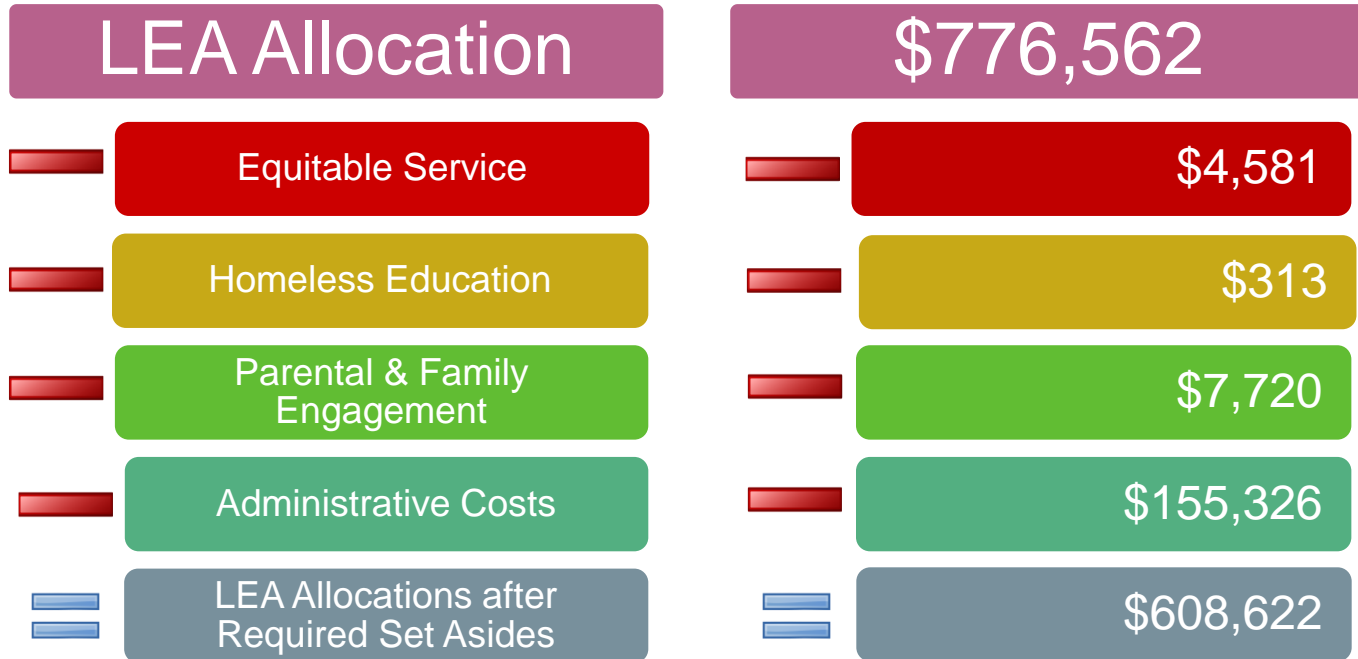
Step 3

ESSA Reservations

ESSA mandates numerous specific purposes for which LEAs must set aside funding before distributing funds to schools.

- Administrative Expenses (max 20%)
- Homeless Children & Youth
- Parent & Family Engagement (1%)
- Neglected Children (*if applicable*)

A School District



Ranking and Serving Schools within the LEA

Step 4

Ranking and Serving Requirements

LEAs must distribute its allocation to schools based on the number of low-income students. A school is eligible if:

- The percentage of children from low-income students is at least 35 percent; or
- The school's poverty rate is at least as high as the district's average poverty rate

Ranking and Serving Requirements

75 Percent Rule

Every school with a 75 percent poverty rate must be served by the Title I program. This percentage is based on poverty, which is measured by Free and Reduced Lunch.

How do we determine each school's funding?

- Comprehensive Needs Assessment
- Schoolwide Program or Targeted Assisted Program

A School District

School Name	Grade Span	Poverty Percentage
Upper School	4-5	74.11%
Northside Elementary School	2-3	71.72%
Lower Elementary	K-1	71.72%
Junior High	6-8	68.11%
High School	9-12	55.78%

LEA Set Asides

Step 5

District-wide Initiatives

Based on a Comprehensive Needs Assessment, LEAs may reserve funds for a project; however, all Title I schools must benefit equally.

A School District

LEA Allocation after Required Set Aside	\$608,622
Pre-K Program	\$372,500
Northside Elementary	\$101,715
Lower Elementary	\$134,407
Remaining	\$0

Title I, Part A – Allowable Costs

Academic Support for At Risk Students (MTSS, counseling, credit recovery, etc.):

- Certified teachers and teaching assistants
- Guidance counselors, social workers and other professionals providing supplemental services
- Proportional benefits for Title I salaries
- Equitable services for private school students
- Pre-K, summer and extended day programs
- Transportation for Title I extended day and summer programs if not otherwise available

Title I, Part A – Allowable Costs

Title I program supplies and materials:

- Supplemental instructional materials
- Computer aided instruction software for interventions
- Diagnostic and progress monitoring materials
- Title I data management software
- Technology to upgrade the educational program of a SWP

Title I Parent and Family Engagement:

- Parent Liaison or Coordinator
- Stipends for staff to plan for or participate in Title I activities outside contract hours
- Costs for activities including materials, transportation, childcare, and light refreshments

Title I, Part A – Allowable Costs

Professional Development aligned with Title I:

- Stipends and/or substitutes for staff
- Educational Consultants
- Reasonable supplies and materials for PD
- Conference costs that meet state and federal guidelines ([see FAQs on Using Federal Funds for Conferences and Meeting from the USDE December 2014](#))

Other

- Field trips aligned with academic content or to access humanities experiences
- Costs for Concurrent or Dual Enrollment Programs (tuition, fees, books and instructional materials)
- Advanced humanities courses

Title I, Part A – Allowable Costs

Other

- Field trips aligned with academic content or to access humanities experiences
- Costs for Concurrent or Dual Enrollment Programs (tuition, fees, books and instructional materials)
- Advanced humanities courses

Title I, Part A – Supplement Not Supplant

- Demonstration of Compliance
- Methodologies
- Districtwide Expenditures
- Evaluation
- Allowability and Fiscal Compliance
- Supplement Not Supplant Methodology Exclusions

(Section 1118(b)(2)-(4))

Maintenance of Effort (MOE)

Sec. 1118(a) and 8521

- MOE is a review of the combined fiscal effort per student or the aggregate expenditures of the LEA
- From state and local funds
- From preceding year must not be less than 90% of the second preceding year
- Example for your expending for FY19, your LEA must expend at least 90% of the amount expended during FY18. This will be reviewed in FY20

MAINTENANCE OF EFFORT FORMULA

TITLE I

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
Funds: 1000 - 1999 General Funds 2001 Uniform Millage 2090 Extended School Year 2100 - 2199 Child Nutrition Programs 2410 EEF - Building & Buses 2420 EEF - Textbook 2430 EEF - Transportation 2440 EEF - Instructional Supply 2711 Voc. Ed. Basic GL Code = 900 (Expenditures) Expenditure Functions: 1000 - 1999 Instruction 2000 - 2999 Support Services 3100 - 3199 Food Service Operations 3900 Other Non-Instructional Object Codes: 100 - 199 Personal Serv. Salaries 200 - 299 Personal Serv. Employee Benefits 300 - 399 Purchased Services - Prof./Tech. Ser. 400 - 499 Purchases Property Services 500 - 599 Other Purchased Services 600 - 699 Supplies 740 Furniture & Equip. (Not Capitalized) 810 Dues & Fees 890 Misc. Expenditures	Funds: 1000 - 1999 General Funds 2001 Uniform Millage 2090 Extended School Year 2100 - 2199 Child Nutrition Programs 2410 EEF - Building & Buses 2420 EEF - Textbook 2430 EEF - Transportation 2440 EEF - Instructional Supply 2711 Voc. Ed. Basic GL Code = 800 (Revenues) Revenue Functions: 4000 - 4999 Federal Sources	Column 1 <u>LESS</u> Column 2

Maintenance of Effort (MOE) (continued)

LEAs are not subject to sanctions for failing to maintain 90% effort for one year (either combined fiscal per student or aggregate State and agency expenditures) provided it has not failed to meet MOE for one or more of five immediately preceding fiscal year.

The Secretary of Education may waive MOE if:

- Exceptional or uncontrollable circumstances, such as a natural disaster; or
- (New) a change in the organizational structure of the LEA; or
- A precipitous decline in the financial resources of the LEA

Comparability

- Comparability requires that districts be able to document the services provided with state and local funds in Title I schools are comparable to those provided in non-Title I schools in the LEA
- State and local funds must be used in participating schools to provide services that are “at least comparable” to services in schools that do not participate in the Title I programs

Section 1118(c)(1)(A)

Comparability

- If an LEA serves all schools in its district with Title I funds, the LEA must use state and local funds to provide services that are “substantially comparable” in each participating school. Section 1118(c)(1)(B)
- LEA must compare “apples to apples” when determining comparability. Section 1118(c)(1)(C)
- Comparability requirement does not apply to an LEA that does not have more than one building for each grade span and excludes any school that has fewer than 100 students. Section 1118(c)(4)

Comparability

- Demonstrating comparability is a prerequisite for receiving Title I, Part A funds
- Because Part A allocations are made annually, comparability is an **annual requirement**
- The Local Educational Agency (LEA) must perform comparability calculations every year to demonstrate that all of its Title I schools are in fact comparable and make adjustments if any are not

Reserves/Required Set Asides

- **Homeless Child** reservations are **required** for **ALL** LEAs.
- **Neglected Child** reservations are **required** for LEAs that have an **identified** facility
- **Parent and Family Engagement** reservations are **required** for **ALL** LEAs with an allocation over \$500,000.00 including transfers into Title I, Part A to set aside 1% of the allocation. A minimum of 90% of the 1% must be allocated to the school level

Parent & Family Engagement – Purpose Sec. 1116

To provide supports to the school, family, and community by:

- Conducting outreach
- Meaningful involvement
- Consultation with parent and family engagement stakeholders
- Coordinating and integrating services
- Addressing barriers
- Developing evidence-based strategies
- Developing a Parent Advisory Board

Parent & Family Engagement – Allowable Costs

Reserve at least 1% of the Title I-A for parent and family engagement activities with at least 90% of the reservation for school level activities. Funds must be used for at least one of the following activities:

- Training school staff on engagement strategies
- Programs that reach families at home and in the community
- Providing information on best practices for PFE
- Sub-granting

Title I, Part A - Period of Availability/Carryover

- Funds are available for obligation for 24 months with a liquidation period ending three (3) month following
- There is an 15% carryover limitation at the end of the first 12 months of this grant
- You may request a waiver once every three years to exceed the limit

Title I, Part A Neglected – Purpose Sec. 1113

- The purpose of Title I, Part A Neglected Set-Aside is to provide comparable services to children in local institutions for neglected children
- The neglected set-aside is mandatory and determined by the Mississippi Department of Education based on the count eligible children submitted by the LEA

Title I, Part A Neglected - Allocations

Formula:

LEA Per Pupil Amount = LEA Title I, Part A Allocation divided by Formula Count

Neglected Reservation = LEA Per Pupil Amount x Neglected Count.

Allocations are based on the Neglected counts submitted during the Annual October Count. The allocations are based on the numbers reported from the second preceding year. (i.e., FY19 allocations were based on the FY17 Neglected Counts).

Title I, Part A Neglected – Allowable Costs

The Title I, Part A Neglected Set-Aside can be used for any activity allowable under Title I, Part A.

Title I, Part A Neglected - Period of Availability/Carryover

- Funds are available for obligation for 24 months with a liquidation period ending three (3) month following
- These funds are carried over from one year to the next

Title I, Part C – Purpose Sec. 1301(1-5)

- Support high-quality and comprehensive educational programs and services that address the unique educational needs of migratory children
- Ensure migratory children are not penalized in any manner by disparities in curriculum, graduation requirements, and challenging state academic standards
- Ensure migratory children receive full and appropriate opportunities to meet the same challenging state academic standards as other children are expected to meet

Title I, Part C – Purpose Sec. 1301(1-5)

- Help migratory children overcome educational disruption, cultural and language barriers, social isolation, various health-related problems, and other factors that inhibit success in school
- Help migratory children benefit from state and local systemic reforms

Allocation

- This is a Three-Year Competitive Grant
- Currently, Mississippi State University, Migrant Center is in its 2nd year of the grant

Title I, Part C - Allowable Costs

- Academic, remedial, and compensatory instruction
- Bilingual and multicultural instruction
- Vocational instruction, career education, guidance counseling and testing services
- Referrals for Health, nutrition, and social services
- Preschool services and Family literacy programs
- Programs to facilitate the transition of secondary students to postsecondary education or employment

Title I, Part C – SNS Requirements

Funds made available under Title I, Part C shall be used to supplement, not supplant, non-Federal funds that would otherwise be used for activities authorized under this title.
(Section 1118(b)(1))

Title I, Part D Subpart 2 – Purpose Sec. 1401

The purpose of Title I, Part D Subpart 2 is to:

- carry out high quality education programs to prepare children for secondary school completion, training, employment, or further education;
- facilitate the transition from the correctional program to further education or employment; and
- operate programs in local schools for children returning from correctional facilities (dropout prevention)

Allocations

Formula:

Per Pupil Allocation = Total Reservation of Title I, Part D, Subpart 2 Funds divided by the total Delinquent Count for the State

LEA Allocation = Per Pupil Allocation x Delinquent Count for LEA.

Delinquent Counts are from the second preceding year.

(i.e., FY19 Allocation is based on FY17 Delinquent Count)

Title I, Part D Subpart 2 – Allowable Costs

- Transition services
- Dropout prevention programs for at-risk youth
- Coordination of health and social services
- Career and technical education, special education, career counseling, and entrepreneurship education
- Mentoring and peer mediation programs

Title I, Part D Subpart 2 – SNS Requirements

These funds shall supplement the funds that would, in the absence of such Federal funds, be made available from State and local sources for the education of students.

Title I, Part D, Subpart 2- Period of Availability/Carryover

- Funds are available for obligation for 24 months with a liquidation period ending three (3) month following
- These funds are carried over from one year to the next

Title II, Part A – Purpose Sec. 2001

The purpose of Title II, Part A is to:

- increase student academic achievement;
- improve educator quality and effectiveness;
- increase the number of effective educators; and
- provide low-income and minority students greater access to effective educators

Title II - Allocation

Allocations are based on an 80/20 split for USDE Census Poverty and USDE ages 5-17 Population, respectively. This information is pulled from the Title I formula.

- Poverty Per Pupil = 80% of Total LEA Award divided by the Total USDE Census Poverty Count
- Population Per Pupil = 20% of Total LEA Award divided by the Total USDE 5-17 Population Count

Title II - Allocations (continued)

Allocations are added together:

$$\begin{aligned} & (\text{Poverty Per Pupil} \times \text{LEA Poverty Count}) + \\ & + \text{ (Population Per Pupil} \times \text{LEA Population Count) } \\ & \hline & \text{Total LEA Allocation for Title II} \end{aligned}$$

Title II, Part A - Allowable Costs

- Professional development for **all** educators (evidence-based)
- Teacher leadership opportunities
- Class-size reduction (evidence-based)
- Recruitment and retention of effective educators
- High-quality induction and mentorship programs
- To support the instructional services provided by effective school library programs
- To develop feedback mechanisms

Title II, Part A – SNS Requirements

Funds made available under Title II, Part A shall be used to supplement, not supplant, non-Federal funds that would otherwise be used for activities authorized under this title.
(Section 2301)

Title II - Period of Availability/Carryover

- Funds are available for obligation for 24 months with a liquidation period ending three (3) month following
- These funds are carried over from one year to the next

Title III – Purpose Sec. 3102(1-5)

- Ensure that English learners, including immigrant children and youth, attain English proficiency and develop high levels of academic achievement in English
- Assist all English learners, including immigrant children and youth, to achieve high levels in academic subjects so that all English learners can meet the same challenging state academic standards that all children are expected to meet
- Promote parental, family, and community participation in language instruction educational programs

Title III – Purpose Sec. 3102(1-5)

- Assist teachers (including preschool teachers), principals and other school leaders, state educational agencies, and schools in establishing, implementing, and sustaining effective language instruction educational programs designed to assist in teaching English learners, including immigrant children and youth
- Assist teachers (including preschool teachers), principals and other school leaders, state educational agencies, and schools to develop and enhance their capacity to provide effective instructional programs designed to prepare English learners, including immigrant children and youth, to enter all-English instructional settings

Title III - LEP Allocations

This allocation is based on the LEP student count from the number of students tested using LasLinks.

LEAs are eligible to receive the allocation if the number of students tested meets the minimum number needed to generate an allocation of \$10,000.

Allocations are based on the number of students that meet the requirement times the calculated per pupil rate.

Title III – LEP Allocations (Continued)

Per Pupil rate = LEP Award amount divided by the total of students from eligible LEAs

LEA Allocation = Number of students tested x Per Pupil Rate

Title III - Allowable Costs

- Upgrade program objectives and effective instructional strategies
- Improve the instructional program for ELs by identifying, acquiring, and upgrading curricula, instructional materials, educational software, and assessment procedures
- Provide tutorials and academic or vocational education for ELs
- Develop and implement elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services

Title III - Allowable Costs

- Provide community participation programs, family literacy services, and parent outreach and training activities to ELs and their families
- Assist parents in helping their children to improve their academic achievement and become active participants in the education of their children
- Improve the instruction of ELs by providing for the acquisition or development of educational technology or instructional materials and access to electronic networks for materials, training, and communication
- Offer early college high school or dual/concurrent enrollment programs or courses designed to help ELs achieve success in postsecondary education

Title III - Allowable Costs

- Offer early college high school or dual/concurrent enrollment programs or courses designed to help ELs achieve success in postsecondary education

Title III – SNS Requirements

Funds made available under Title III, Part A shall be used to supplement, not supplant, Federal, State, and local public funds that would otherwise be used for activities authorized under this title. (Section 3115(g))

Title III - Period of Availability/Carryover

- Funds are available for obligation for 24 months with a liquidation period ending three (3) month following
- These funds are carried over from one year to the next

Title IV - Purpose

Intended to improve students' academic achievement by increasing the capacity of State educational agencies (SEAs), local educational agencies (LEAs), and local communities to:

- provide all students with access to a well-rounded education;
- improve school conditions for student learning; and
- improve the use of technology in order to improve the academic achievement and digital literacy of all students.

Allocations

This allocation is given proportionately based on the LEAs Title I, Part A allocation from the previous year.

LEAs must receive a minimum of \$10,000. In order to meet this requirement, all other LEAs are ratably reduced to ensure that these LEAs receive the minimum.

Title IV - Allowable Costs

Well Rounded (Sec. 4107)	Safe and Healthy (Sec. 4108)	Effective Use of Technology (Sec. 4109)
<ul style="list-style-type: none">• Music and the arts• Science, technology, engineering, and mathematics, including computer science (STEM)• Accelerated learning programs• American history, civics, economics, geography, social studies, or government education• Reimbursing low-income student to cover part or all the costs of accelerated learning examination fees• Other programs that support well-rounded educational experiences	<ul style="list-style-type: none">• Preventing bullying and harassment• Relationship building skills• School dropout prevention• Re-entry programs and transition services for justice involved youth• School readiness and academic success• Child sexual abuse awareness and prevention• Reducing use of exclusionary discipline practices and promoting supportive school discipline• Suicide prevention• Preventing human trafficking	<ul style="list-style-type: none">• Provide personalized learning;• Discover, adapt, and share high-quality resources;• Implement blended learning strategies; and• Implement school-and district-wide approaches to inform instruction, support teacher collaboration, and support personalized learning.• Help educators learn how to use technology to increase the engagement of English learner (EL) students;

Title IV – SNS Requirements

Title IV, Part A funds are used to supplement and not supplant state and local funds. (Sec. 4110)

Title IV - Period of Availability/Carryover

- Funds are available for obligation for 24 months with a liquidation period ending three (3) month following
- These funds are carried over from one year to the next

Title V (REAP)- Purpose

There are two types of programs:

- Small, Rural Schools Achievement Program (SRSA)

Three (3) LEAs in the State

- Rural and Low-Income School Program (RLIS)

115 LEAs in the state

Title V RLIS - Allocation

USDE determines the eligibility of LEAs based on School Locale Codes (32, 33, 41, 42, or 43) and Percentage of Poverty below 20%.

Allocations are based on a per pupil rate that is determined by the Total LEA Award amount divided by the total ADA for eligible LEAs.

LEA Allocation = Per Pupil x LEA ADA

Title V- Allowable Costs

RLIS	SRSA
ESSA, Title V, Part B, Subpart 2, Section 5222 (a)	ESSA, Title V, Part B, Subpart 1, Section 5212 (a)
Title I, Part A (Improving Basic Programs Operated by LEAs)	Title I, Part A (Improving Basic Programs Operated by LEAs)
Title II, Part A (Improving Teacher Quality State Grants)	Title II, Part A (Improving Teacher Quality State Grants)
Title III (Language Instruction for Limited English Proficient and Immigrant Students)	Title III (Language Instruction for Limited English Proficient and Immigrant Students)
Title IV, Part A (Student Support and Academic Enrichment)	Title IV, Part A (Student Support and Academic Enrichment)
Parent Involvement Activities	Title IV, Part B (21 st Century Community Learning Centers)

Title V – SNS Requirements

Title V funds are used to supplement and not supplant state and local funds.

Title V - Period of Availability/Carryover

- Funds are available for obligation for 24 months with a liquidation period ending three (3) month following
- These funds are carried over from one year to the next

Title IX, Part A McKinney-Vento – Purpose 42 U.S.C. 11431

The purpose of Title IX, Part A is to:

- ensure that each child experiencing homelessness has equal access to a free, appropriate public education, including a public preschool education;
- revise policies and remove barriers that impede the identification, enrollment, attendance, or school success of children experiencing homelessness; and
- ensure access to an education and other services to meet the Mississippi College and Career Readiness Standards.

Title IX - Allocations

This is a 15 month competitive grant awarded to LEAs that meet the cut score.

Allocations are based on a MDE board approved methodology that awards 50% of available funds to districts equally. The remaining 50% is allocated based on a per pupil amount.

Per Pupil amount = 50% of available funds divided by the total number of students served from qualifying LEAs in the prior year.

LEA Allocation = LEA Portion of 50% of Total + (Per Pupil x LEAs number of students served in prior year.

Title IX, Part A McKinney-Vento – Allowable Costs

- Tutoring and supplemental instruction
- Expedited evaluations of the strengths and needs of homeless children (such as gifted and talented programs, children with disabilities, EL, CTE, and school nutrition programs)
- Professional development related to the needs of homeless children
- Excess cost of transportation
- Before- and after-school, mentoring, and summer programs
- Birth certificates, immunizations or other required health records

Title IX, Part A McKinney-Vento – SNS Requirements

Services provided shall not replace the regular academic program and shall be designed to expand upon or improve as part of the school's regular academic program.

(42 U.S.C. 11433)

Title IX - Period of Availability/Carryover

- Funds are available for obligation for 15 months with a liquidation period ending one (1) month following.
- These funds are NOT allowed to be carried over from one year to the next.

21st CCLC – Purpose Sec 4201(a)(1-3)

The purpose of 21st CCLC is to provide communities to establish or expand activities in community learning centers that:

- Provide opportunities for academic enrichment activities during non-school hours or periods when school is not in session
- Offer students a broad array of additional services, programs and activities that are designed to complement the regular academic program such as: youth development activities, music, art, counseling programs, career and technical programs, physical fitness and wellness programs, financial and environmental literacy programs

21st CCLC – Purpose Sec 4201(a)(1-3)

- Offer families of students served opportunities for active and meaningful engagement in their child's education, including opportunities for literacy and related educational development

Allocations

This is a 3 year competitive grant. Funds are awarded to districts that meet the cut score based on amounts that are:

- Up to \$250,000 for Years 1 & 2
- Year 3 is 80% of Year 1

21st CCLC - Allowable Costs

- Academic enrichment learning programs
- Well-rounded education programs
- Remedial education, tutoring & credit recovery
- Limited English proficient programs
- Wellness and recreational activities
- Telecommunications & technology education programs
- Expanded library hours

21st CCLC - Allowable Costs

- Parental involvement & family literacy programs
- Truant, suspended, or expelled student programs
- Drug & violence prevention and counseling programs
- Mentoring programs
- STEM programs
- In-demand workforce and career readiness programs

21st CCLC – SNS Requirements

Funds made available under Title IV, Part B shall be used to supplement, not supplant, non-Federal funds that would otherwise be used for activities authorized under this title.
(Section 4204(b)(2)(G)) 4110)

21st CCLC - Period of Availability/Carryover

- Funds are available for obligation for 12 months with a liquidation period ending one (1) month following
- These funds are NOT allowed to be carried over from one year to the next

Equitable Services – Purpose

- Federal educational funding is for the benefit of all students. Equitable services under ESEA sections 1117 and 8501 require the proportional sharing of federal program allocations with participating private schools, with resulting services and activities administered by the LEA
- Equitable services are applicable to Titles I-A, I-C, II-A, III-A, IV-A and IV-B, and grants under ESEA sec. 4631 in response to violent or traumatic events

Equitable Services – Allowable Costs

- In general, activities within the given program parameters are permitted at a participating private school, with some exceptions
- Equipment, including computer equipment, remains the property of the LEA, subject to its policies. The LEA must be able to control property to assure use only by the targeted audience for the program purpose. To this end, administrator tools can establish limits regarding internet access, etc.
- Any building, or installation of irremovable fixtures in a private school would create property ownership issues and are prohibited. Private school teachers may serve as contractors, but not during school hours

Equitable Services – SNS Requirements

- Supplement Not Supplant is not a statutory point of consultation for equitable services under ESEA
- USDE has clarified that the “non-Federal funds” not to be supplanted, as used in NCLB and in ESSA (ESEA), means only public State and local funds, excluding private contributions and parent fees
- For equitable services, SNS applies only to items required by State law as a prerequisite for the private school’s operation, for example: if core textbooks are required, these cannot be paid for with equitable services

Transferability of Funds Sec. 5102

The purpose is to all States and local educational agencies the flexibility to target Federal funds to the programs and activities that most effectively address the unique needs of States and localities.

Transferability of Funds Allowability

- The LEA may transfer all or any amount of their allocations into Title I, Part A; Title I, Part C; Title I, Part D; or Title III, Parts A or B. Section 5103(b)(1)(B)
- An LEA may transfer all or any amount of their allocations from Title II, Part A or Title IV, Part A. Section 5103(2)
- An LEA may **NOT** transfer any funds from Title I, Part A; Title I, Part C; Title I, Part D; Title III, Part A; or Title III, Part B. Section 5103(c)
- Once funds are transferred into another program it takes on the new program's attributes and restrictions regarding transferability

Grants Management

Indirect Cost

An LEA should have procedures in place to inform the practice of collecting indirect cost on grants.

The indirect cost rate is applied to total expenditures less any capital outlay and equipment.

This charge may be applied monthly, bi annually or annually based on your written procedures.

At no point should indirect cost be collected in its entirety until all funds have been expended from the grant.

DUNS Number

In order to receive federal funds, LEAs must have an active DUNS.

All LEAs have a DUNS, but need to verify the activation of the DUNS. This may be in the prior business managers name and will require you to contact Duns & Bradstreet for additional support. <https://www.dandb.com/>

DUNS Number (Continued)

DUNS must be reactivated annually. You can check your LEAs expiration date by searching on www.sam.gov.

The Office of Grants Management must utilize your LEAs active DUNS to make reports to the Federal Government regarding your federal awards. If your DUNS is inactive, we cannot properly report this information. Our office will send reminders, but SAM.gov will also send reminders to the contact person listed.

Written Procedures

The Uniform Administrative Requirements (EDGAR) requires several written procedures that LEAs must have in place. They are listed below:

- Cash Management ~ 200.302(b)(6) & 200.305
- Allowability Procedures ~ 200.302(b)(7)
- Managing Equipment ~ 200.313(d)
- Conflicts of Interest Policy ~ 200.318(c)
- Procurement Procedures ~ 200.319(c)
- Method for Conduction Technical Evaluations of Proposals and Selecting Recipients ~ 200.320(d)(3)
- Travel Policy ~ 200.474(b)

Written Procedures

Other procedures that should be in place:

- Time and Effort Procedures - "essential" ED, Cost Allocation Guide
- Record Retention Procedures
- Audit Procedures
- Program-specific Procedures
ESSA, Title I Written Methodology for distributing nonfederal funds

Budget Alignment

Indirect Cost	
Total Contributing to Indirect Cost	\$187,861.00
Indirect Cost Rate	1.15%
Maximum Allowed for Indirect Cost	\$2,135.83

Filter by Location: All - \$187,861.00

Show Unbudgeted Categories [\[Download Data\]](#)

Download the budget
to Excel

You can select the
budget by location

Object Code	100-199 - Employee Salaries	200-299 - Employee Benefits	300-399 - Prof Services	500-599 - Other Purchased Services	600-699 - Supplies	Total
Function Code						
1105 - Pre-Kindergarten Programs	104,087.50	33,273.11	0.00	0.00	400.00	137,760.61
1120 - Elementary Programs	0.00	0.00	0.00	0.00	12,427.36	12,427.36
1130 - Middle-Junior High Programs	0.00	0.00	0.00	0.00	11,684.42	11,684.42
2190 - Other Support Services - Students	0.00	0.00	0.00	0.00	101.60	101.60
2210-2219 - Improvement of Instruction	0.00	0.00	1,000.00	1,000.00	500.00	2,500.00
2330 - Special Area Administration	17,406.55	5,580.46	0.00	0.00	0.00	22,987.01
3900-3999 - Other Noninstructional	0.00	0.00	0.00	200.00	200.00	400.00
Total	121,494.05	38,853.57	1,000.00	1,200.00	25,313.38	187,861.00
Adjusted Allocation						187,861.00
Remaining						0.00

Request for Funds

- Grants currently included all federal grants except:
 - Homeless Education
 - 21st CCLC
 - Perkins Grants
- Each grant year will stand alone (no co-mingling)
- One request per grant by the 12th of each month
- Enter expenditure details as **Year-to-Date**
- Must change status to “LEA Business Manager Approved” to escalate to MDE for approval

Title I FY18

2017-18 (000) - From Accounting Software

	<u>100</u>	<u>200</u>	<u>300</u>	<u>400</u>	<u>500</u>	<u>600</u>	<u>700</u>	<u>other</u>	<u>TOTAL</u>
1105	115,617.91	39,142.66	-	-	-	19,766.36	4,326.00	-	178,852.93
1110	106,843.96	32,421.69	-	-	-	-	-	-	139,265.65
1120	321,486.76	117,613.22	11,100.00	-	-	116,233.18	117,327.95	-	683,761.11
1130	-	-	-	-	-	-	-	-	-
1140	269,233.67	83,836.05	-	-	1,500.00	48,675.36	55,063.90	-	458,308.98
1250	-	-	-	-	-	-	-	-	-
1270	-	-	-	-	-	-	-	-	-
1290	-	-	-	-	-	-	-	-	-
1410	-	-	-	-	-	-	-	-	-
2119	74,854.00	20,800.94	-	-	-	-	-	-	95,654.94
2120	-	-	-	-	-	-	-	-	-
2190	-	-	-	-	-	3,698.97	-	-	3,698.97
2210	4,291.25	11.05	81,400.60	-	25,059.03	57,956.25	-	22,540.00	191,258.18
2330	235,689.30	70,226.32	-	-	3,775.31	4,161.57	250.00	4,674.10	318,776.60
2510	-	-	-	-	-	-	-	-	-
2720	-	-	-	-	-	-	-	-	-
2810	-	-	-	-	-	-	-	-	-
3900	70,844.16	24,078.54	-	-	1,634.05	31,257.60	-	-	127,814.35
7110	-	-	-	-	-	-	-	34,001.30	34,001.30
7120	-	-	-	-	-	-	-	-	-
	1,198,861.01	388,130.47	92,500.60	-	31,968.39	281,749.29	176,967.85	61,215.40	2,231,393.01

2018-19 (018) - From Accounting Software

	<u>100</u>	<u>200</u>	<u>300</u>	<u>400</u>	<u>500</u>	<u>600</u>	<u>700</u>	<u>other</u>	<u>TOTAL</u>
1105	-	1,089.06	-	-	-	366.25	-	-	1,455.31
1110	-	369.14	-	-	-	-	-	-	369.14
1120	-	4,674.08	-	-	-	97,513.31	9,966.00	-	112,153.39
1130	-	-	-	-	-	-	-	-	-
1140	550.00	1,386.39	-	-	-	3,767.18	-	-	5,703.57
1250	-	-	-	-	-	-	-	-	-
1270	-	-	-	-	-	-	-	-	-
1290	-	-	-	-	-	-	-	-	-
1410	118,568.75	27,997.73	-	-	-	-	-	-	146,566.48
2119	-	-	-	-	-	-	-	-	-
2120	-	-	-	-	-	-	-	-	-
2190	-	-	-	-	-	-	-	-	-
2210	-	-	-	-	6,463.37	371.30	-	239.00	7,073.67
2330	2,629.64	359.91	-	-	1,848.44	3,867.28	1,275.00	2,325.90	12,306.17
2510	-	-	-	-	-	-	-	-	-
2720	8,767.50	1,229.85	-	-	-	-	-	-	9,997.35
2810	-	-	-	-	-	-	-	-	-
3900	-	-	-	-	-	545.00	-	-	545.00
7110	-	-	-	-	-	-	-	-	-
7120	-	-	-	-	-	-	-	-	-
	130,515.89	37,106.16	-	-	8,311.81	106,430.32	11,241.00	2,564.90	296,170.08

2019-20 (018) - From Accounting Software

	<u>100</u>	<u>200</u>	<u>300</u>	<u>400</u>	<u>500</u>	<u>600</u>	<u>700</u>	<u>other</u>	<u>TOTAL</u>
1105	-	-	-	-	-	300.00	-	-	300.00
1110	-	-	-	-	-	-	-	-	-
1120	-	-	-	-	-	20,000.00	10,000.00	-	30,000.00
1130	-	-	-	-	-	-	-	-	-
1140	-	-	-	-	-	5,000.00	-	-	5,000.00
1250	-	-	-	-	-	-	-	-	-
1270	-	-	-	-	-	-	-	-	-
1290	-	-	-	-	-	-	-	-	-
1410	-	-	-	-	-	-	-	-	-
2119	-	-	-	-	-	-	-	-	-
2120	-	-	-	-	-	-	-	-	-
2190	-	-	-	-	-	-	-	-	-
2210	-	-	-	-	200.00	200.00	-	-	400.00
2330	-	-	-	-	100.00	4,000.00	1,000.00	-	5,100.00
2510	-	-	-	-	-	-	-	-	-
2720	-	-	-	-	-	-	-	-	-
2810	-	-	-	-	-	-	-	-	-
3900	-	-	-	-	-	-	-	-	-
7110	-	-	-	-	-	-	-	-	-
7120	-	-	-	-	-	-	-	-	-
	-	-	-	-	300.00	29,500.00	11,000.00	-	40,800.00

Combined

	<u>100</u>	<u>200</u>	<u>300</u>	<u>400</u>	<u>500</u>	<u>600</u>	<u>700</u>	<u>other</u>	<u>TOTAL</u>
1105	115,617.91	40,231.72	-	-	-	20,432.61	4,326.00	-	180,608.24
1110	106,843.96	32,790.83	-	-	-	-	-	-	139,634.79
1120	321,486.76	122,287.30	11,100.00	-	-	233,746.49	137,293.95	-	825,914.50
1130	-	-	-	-	-	-	-	-	-
1140	269,783.67	85,222.44	-	-	1,500.00	57,442.54	55,063.90	-	469,012.55
1250	-	-	-	-	-	-	-	-	-
1270	-	-	-	-	-	-	-	-	-
1290	-	-	-	-	-	-	-	-	-
1410	118,568.75	27,997.73	-	-	-	-	-	-	146,566.48
2119	74,854.00	20,800.94	-	-	-	-	-	-	95,654.94
2120	-	-	-	-	-	-	-	-	-
2190	-	-	-	-	-	3,698.97	-	-	3,698.97
2210	4,291.25	11.05	81,400.60	-	31,722.40	58,527.55	-	22,779.00	198,731.85
2330	238,318.94	70,586.23	-	-	5,723.75	12,028.85	2,525.00	7,000.00	336,182.77
2510	-	-	-	-	-	-	-	-	-
2720	8,767.50	1,229.85	-	-	-	-	-	-	9,997.35
2810	-	-	-	-	-	-	-	-	-
3900	70,844.16	24,078.54	-	-	1,634.05	31,802.60	-	-	128,359.35
7110	-	-	-	-	-	-	-	34,001.30	34,001.30
7120	-	-	-	-	-	-	-	-	-
	1,329,376.90	425,236.63	92,500.60	-	40,580.20	417,679.61	199,208.85	63,780.30	2,568,363.09
									2,568,363.09

Combined (Enter this information into MCAPS)

	<u>1105</u>	<u>1110</u>	<u>1120</u>	<u>1140</u>	<u>1410</u>	<u>2119</u>	<u>2190</u>	<u>2210</u>	<u>2330</u>	<u>2720</u>	<u>3900</u>	<u>7110</u>	
100	115,617.91	106,843.96	321,486.76	269,783.67	118,568.75	74,854.00	-	4,291.25	238,318.94	8,767.50	70,844.16	-	1,329,376.90
200	40,231.72	32,790.83	122,287.30	85,222.44	27,997.73	20,800.94	-	11.05	70,586.23	1,229.85	24,078.54	-	425,236.63
300	-	-	11,100.00	-	-	-	-	81,400.60	-	-	-	-	92,500.60
400	-	-	-	-	-	-	-	-	-	-	-	-	-
500	-	-	-	1,500.00	-	-	-	31,722.40	5,723.75	-	1,634.05	-	40,580.20
600	20,432.61	-	233,746.49	57,442.54	-	-	3,698.97	58,527.55	12,028.85	-	31,802.60	-	417,679.61
700	4,326.00	-	137,293.95	55,063.90	-	-	-	-	2,525.00	-	-	-	199,208.85
other	-	-	-	-	-	-	-	22,779.00	7,000.00	-	-	34,001.30	63,780.30
TOTAL	180,608.24	139,634.79	825,914.50	469,012.55	146,566.48	95,654.94	3,698.97	198,731.85	336,182.77	9,997.35	128,359.35	34,001.30	2,568,363.09

Request for Funds Entry Page

- Accessible from left-hand navigation menu
- Choose FY and Funding Application
- Available Budget: Lesser of Approved Budget and Pending Allocation
- Total Available Amount: Factors in Funding % of Allocation Sources
- Net Available Amount = Total Available – Received Amount

MCAPS Home	Requests for Funds				
Administer					
Search	TUPELO PUBLIC SCHOOL DIST (4120) Public District - FY 2015				
Reports	2015 Consolidated				
Inbox					
Planning					
Funding					
Requests for Funds	Grant	Available Budget	Total Available Amount	Received Amount	Net Available Amount
LEA Document Library	Title I-A	\$2,319,331.00	\$1,739,498.25	\$0.00	\$1,739,498.25
Address Book	Title II-A	\$327,468.00	\$245,601.00	\$0.00	\$245,601.00

Requests for Funds List

- Displays general project information
- List of Requests for this grant
- List of Adjustments for this grant
- Project Hold Administration

Project Information	
Project Number	15-572-4120000
C.F.D.A. Number	84.010A
Initial Substantially Approved Date	10/27/2014 12:00:00 AM
Project End Date	6/30/2015
Allocation	\$2,319,331.00
Available Budget	\$2,319,331.00
Project Status	Normal [Hold]

Requests for Funds				
Amount	Request Period	Status	Status Date	Voucher #
\$0.00	Unspecified	Draft Started	October 27, 2014	Not Yet Created

[Create New Adjustment](#)

Adjustments			
Amount	Type	Creator	Date

There are no matching Adjustments for this grant.

Create Request for Funds

Create New Request for Funds

Amount	Request Period	Status
There are no matching Requests for Funds for this grant.		

Create Request for Funds

TUPELO PUBLIC SCHOOL DIST (4120) - FY 2015 - Title I-A

You are about to change the status of this Request for Funds to Draft Started. Click Confirm to change the status.

Confirm Cancel

- Requests cannot be created until funding application is approved
- One active request per LEA/Grant/FY combination
- General Framework consistent with Funding Application
 - Sections
 - History Log and Communication
 - Validation
 - Workflow

Request for Funds Sections

TUPELO PUBLIC SCHOOL DIST (4120) - FY 2015 - Title I-A

Request Status: Draft Started

Change Status To: [Draft Completed](#)
or
[Delete Request for Funds](#)

Description	Validation	Print
History Log		Print
Create Comment		
Expenditure Details		Print
Request	Messages	Print
Related Documents		Print
Assurances		Print
All	Messages	Print

Expenditure Details Page

- Report YTD Expenditures by Account and Line Item
- Only displays rows and columns that contain approved budget amounts
- System validates expenditures against approved budget
- Hover on cell to see approved budget amount
- Disabled cells where no approved budget exists
- Automatically populates expenditures from previous request just update cells that have changed

Account Number	1120 - Elementary Programs	1130 - Middle-Junior High Programs	1140 - High School Programs	1250 - Title I Programs	7110 - Indirect Costs Transfers Out	Total
Line Item Number						
100-199 - Employee Salaries	55,000.00	45,000.00	50,000.00		4,025.00	154,025.00
200-299 - Employee Benefits			2,500.00			7,000.00
300-399 - Prof Services		4,000.00		67,000.00		71,000.00
Total	59,500.00	49,000.00	52,500.00	67,000.00	4,025.00	232,025.00

Request Page – Fiscal Summary

- System knows and automatically populates most fields:
 - Allocation
 - Available Budget
 - Cash Received
 - Total Cash Basis Expenditures (populates from previous page)
 - Cash Balance on Hand
 - Cash Available
 - Total Amount Requested

Fiscal Summary	
Allocation	\$2,319,331.00
Available Budget	\$2,319,331.00
Fiscal Information As Of	
Cash Received	\$0.00
Total Cash Basis Expenditures	\$232,025.00
Cash Balance On Hand	(\$232,025.00)
Cash Available	\$2,319,331.00
Total Amount Requested	\$232,025.00

November, 2014

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Friday, November 28, 2014

Today: October 27, 2014

Validation

Description
History Log
Create Comment
Expenditure Details
Request
Related Documents
Assurances
All

Validation

Messages

Messages

Expenditure Details

Message	Type
The requested amount of \$28,000.00 for the 1140 - High School Programs Purpose in the Employee Benefits Object exceeds \$27,500.00, which is 110% of the budgeted amount of \$25,000.00.	Error

Account Number	1120 - Elementary Programs	1130 - Middle-Junior High Programs	1140 - High School Programs	1250 - Title I Programs	7110 - Indirect Costs Transfers Out	Total
100-199 - Employee Salaries	55,000.00	45,000.00	50,000.00		4,025.00	154,025.00
200-299 - Employee Benefits	4,500.00		28,000.00			32,500.00
300-399 - Prof Services		4,000.00		00.00		71,000.00
Total	59,500.00	49,000.00		07,000.00	4,025.00	257,525.00

Approved Budget: 25,000.00
 Funds Requested: 28,000.00
 Amount Remaining: -3,000.00

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